

FINANCE PAYROLL SCHEDULE

Longevity Calendar 2021-2022



Pay Period	Day's Paid in Pay Check	# Days in Pay Period	Pay Dates
1	July 1- July 31	22	July 15 th
2	August 1- August 31	22	August 13 th
3	September 1- September 30	22	September 15 th
4	October 1- October 31	21	October 15 th
5	November 1- November 30	22	November 15 th
6	December 1- December 31	23	December 15 th
7	January 1- January 31	21	January 14 th
8	February 1- February 28	20	February 15 th
9	March 1- March 31	23	March 15 th
10	April 1 April 30	21	April 15 th
11	May 1- May31	22	May 13 th
12	June 1- June 30	22	June 15 th

- All time should be approved and submitted to Payroll by the **First Monday** following the end of each pay period.